

CONSTITUTION AND RULES

1) The name of the Society is FRIENDS OF FOREST FARM COUNTRY PARK & GLAMORGANSHIRE CANAL LOCAL NATURE RESERVE. CYFELLION PARC CEFN GWLAD FFERM Y FFOREST A GWARCHODFA NATUR CAMLAS MORGANWG

2) PRELIMINARY.

In these rules:-

- i) The expression "the society" means the Society constituted by these rules,
- ii) The expression "Executive Committee" means the Executive committee for the time being of the Society as hereinafter constituted,
- iii) The expressions "Secretary" and "Treasurer" mean the Hon. Secretary and Hon. Treasurer for the time being of the Society.
- iv) The expressions "this constitution" and "these Rules" include any amendment thereof for the time being in force.

3) OBJECTIVES

- i) To contribute, in whatever way possible, to protecting and developing in a suburban setting this area of countryside as a valuable public amenity.
- ii) To promote the Nature Reserve for the observation and study of flora and fauna in their natural habitat.

4) MEMBERSHIP

Membership is open to interested individuals families and Groups.

5) MEMBERS OF THE SOCIETY SHALL BE ENTITLED.

- i) to attend events organised by the Society
- ii) to receive any newsletter and other notices giving details of Society events.

6) SUBSCRIPTIONS.

Members shall pay subscriptions in accordance with the scales laid down from time to time by the Executive Committee. Any member liable to pay a subscription shall be deemed to have resigned if the subscription has not been paid in full by 30th June in each year. Such subscriptions may be waived or abated in appropriate cases at the discretion of the Executive Committee.

7) MEETINGS

- 1) There shall be an Annual General Meeting of Members held as soon as possible after the end of each financial year. All members shall be entitled to receive notice of attend and speak at such meetings. The following business shall be transacted:
 - a) election of Chairman, Secretary and Treasurer.
 - b) election of Executive Committee.
 - c) election of Auditor.
 - d) receipt of annual report of Executive Committee.
 - e) receipt of the audited statement of accounts.
 - f) any other business subject to 14 days notice in writing shall have been given to the Secretary
- 11) Each member present will be entitled to cast one vote. No proxy vote will be allowed. The Chairman shall have a casting vote. Meetings will have a quorate if three persons are present.
- 111) The secretary shall within seven days give notice of a special meeting of the Society upon receipt of a written requisition signed by no less than 15 members (including one member each of any one family or group in membership) or at the request of the Executive Committee. The requisition shall specify the business to be transacted and no other business shall be transacted at the meeting.

8) EXECUTIVE COMMITTEE

- 1) The Executive Committee shall be responsible for the general administration, management and control of the affairs and property of the Society.
- 11) The Committee shall consist of the Chairman, Secretary Treasurer and six other members.
- 111) The Committee shall have the power to co-op any member of the Society to be a member of the Committee and to fill any casual vacancy.
- iv) The Committee shall have the power to appoint advisors each year at their first executive meeting after the AGM.

9) FINANCE.

- i) The Society shall have the power to raise subscriptions from individuals, families and groups and to receive money by way of donations, legacies and grants and other sources.
- ii) Such subscriptions may be prescribed from time to time by the Executive Committee.
- iii) The Society's financial year shall run from 1st April to 31st March.
- iv) The society is a non-profit distributing organisation. The income and property of the Society shall be applied solely to the objects of the Society. Cheques and withdrawals from the Society's account(s) shall be authorised by two of named signatories from the Executive Committee.

- v) All funds received from charitable trusts and other grant-awarding bodies shall be used solely for the purpose for which the grant was obtained, and for which funds the Society shall maintain separate records and audited accounts. Funds received by way of grants for specific purposes shall not be deemed to be for the unique benefit of charities, local and regional authorities, third party contributors, corporations or individuals who donate such funds.

10) INFORMALITIES

No action or decision of the Executive Committee or any meeting of the Society shall be invalidated by reason only of informality, failure to appoint or defect in appointment or neglect in any service of notices or in any matter or matters of procedure, unless in the opinion of the Executive Committee such informality or neglect has resulted in a situation which is unjust.

11) AMENDMENT

Alterations to this constitution shall be made only upon the recommendation of the Executive Committee and shall be approved by a majority of not less than two-thirds of the voting members attending at a General Meeting of the Society. At least 28 days notice shall be given to the Secretary before the General Meeting.

12) DISSOLUTION

The Society may be dissolved only by the Annual General Meeting or a special meeting of the membership called for that purpose upon the recommendation of the Executive Committee.

If upon the dissolution of the society there remains after the payment of all expenses and the settling of all liabilities properly incurred, any residual property or money, this shall not be distributed among members of the Society but shall be given or transferred to (a) charitable organisation(s) with similar objects to those of the Society.